



General Assembly 1997

Minutes

European Film College, Ebeltoft, Denmark

4 and 7 September 1997

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1. Approval of Documents

The General Assembly approved the Minutes of the General Assembly 1995, Oaxaca, and following documents contained in the dossier for the Congress and General Assembly 1997:

- the reports of the Executive 1995-1997,
- the reports of the Project Chairs 1995-1997,
- the reports of the standing committees 1995-1997
- the financial documents 1995-1997

2. Amendments to Statutes and Rules

A majority of two-thirds is needed for amendments to the statutes (Statutes, art. 28 [3]).

Simple majority is needed for amendments to the rules (Rules, art. 42 [2]).

The General Assembly agreed to the proposals of the Executive as detailed in the Ebeltoft dossier:

- a) redefinition of "full member" category,
- b) clarification of "candidate member" category
- c) suppression of "associate member" category.
- d) redefinition of "corresponding member" category
- e) introduction of a new category of members: sustaining members
- f) admission of new members
- g) amendments to the definition and number of projects

2.1. Categories of membership — Admissions

Before the General Assembly '97 there were three categories of membership for CILECT schools: candidate, associate, full.

The General Assembly 97 has refocused the membership of CILECT schools on two categories only: candidate and full. The "associate" category has been eliminated in order to do away with several inadequacies. Associate members under the old statutes automatically become "full" members.

The notion of "**full member**" has been redefined. Full members are established film and/or television, or research institutions training institutions, recognised as institutions of higher education and train students to a professional level.

Statutes, Article 5

(1) The Association shall be composed fundamentally of film and/or television schools, having in their respective countries the status of institutions of higher education offering training to a professional level, and film and/or television research institutes officially recognised in their respective countries.

The new definition was approved. (In favour: 33; Against: 2; Abstention: 1; Blank votes: 1)

All existing "associate" members become "full members" upon voting of the new statutes and rules.

An amendment proposed by Elvino Sauro, Ryerson to broaden the membership to schools of audio-visual arts and sciences was not accepted (In favour 18; against 5; abstentions 12; blank votes: 2).

Candidate members can be of two different types.

a) the Executive can admit as candidate members schools that do not yet meet the criteria for full membership,

b) applicants for full membership are granted the status of candidate member by the Executive, pending approval of their application by the General Assembly.

The General Assembly approved the amendments clarifying the definition of "candidate member" and the admission of new members

Statutes, Art. 8

Candidate members are:

a) institutions and emerging institutions which do not yet fulfil the conditions for obtaining full membership, but can benefit from being recognised by CILECT.

b) applicants for full membership may be granted candidate membership by the Executive Council pending approval of their application by the General Assembly

Statutes, Article 13

a) Full members are proposed by the Executive Council and are admitted by the General Assembly in open ballot by simple majority, with the exception of honorary members, when a majority of two-thirds is needed.

b) Candidate, Corresponding and Sustaining members are accepted by the Executive Council representing the General Assembly.

2.2. Redefinition of "corresponding member"

The notion of corresponding member has been redefined in order to broaden the membership of CILECT in film and tv schools. The intention is to enable teachers in CILECT member schools to have a more direct association with the organisation, and also to include in CILECT teachers who share our goals but are not connected with CILECT member schools.

The new definition of "corresponding member" was approved. (In favour: 38; Against: 0; Abstention: 0; Blank votes: 2)

Statutes, Article 9

Corresponding members are teachers and other persons affiliated with CILECT member institutions who wish to participate in CILECT activities as individuals. Under special circumstances, persons who share CILECT's goals and who are not affiliated with CILECT schools may be granted Corresponding Membership at the discretion of the Executive Council.

2.3. New category "sustaining member"

"Sustaining members" are individuals, foundations, companies or organisations who share the interests and goals of CILECT, and who contribute on an annual basis to the development of the activities of CILECT.

The proposal to set up a new category of members "sustaining members" was approved (In favour: 39; Against: 0; Abstention: 0; Blank votes: 1).

Statutes, Article 10

Sustaining members are companies and other organisations that support the interests and goals of CILECT.

2.4. Projects

The General Assembly agreed that the number of Project Chairs on the Executive Council should be "up to four" instead of "four" under the pre-Ebeltoft statutes and re-defined the notion of Projects. (In favour: 39; Against: 1)

Statutes, art. 20

(7) In addition to the President and the Vice Presidents the General Assembly shall elect the Chairs of Project Committees as required by the General Assembly in its programme plan for the following biennium. The number of these Project Chairs will be up to four. They shall be elected for two years.

Rules, art. 35

(1) At each General Assembly members of the Association will discuss the range of programme activities which would most benefit the Association in the following biennium. They may be projects of general benefit to the entire organisation or regional or inter-regional initiatives representing priorities of importance to a significant minority of the membership or to the structure of CILECT.

The General Assembly agreed that relevant articles in the statutes and rules be streamlined to conform to the amendments.

3. Members

3.1. Status Upgrades

Following status upgrades were voted unanimously:

- Ngee Ann Polytechnic, Singapore
From candidate member to full member
- University of Westminster, UK
From associate member to full member¹

3.2. Deletions

a) Following schools were deleted from membership for non-payment of the fees.

- Belgium RITS
- Canada Canadian Film Centre
- Philippines Mowelfund Film Institute
- Spain Media Business School

b) Deletion was suspended for a period of 90 days for schools that are the only CILECT member in their country. The General Assembly agreed that if no payment has been received within this period, the deletion would come into force automatically.

- Ireland National Association for Audio-Visual Training
- Taipei National Taiwan Institute of Arts
- Ukraine Kiev State College of Theatrical Art

3.3. New Member Institutions

The General Assembly admitted unanimously following new members:

- Turku School of Art and Communication, Finland candidate member
- The Norwegian Filmschool, Lillehammer candidate member
- Columbia College, Chicago, USA full member
- The North Carolina School of the Arts, USA full member
- The Florida State University, USA full member

¹ Status upgrade voted by the General Assembly before the new statutes were approved. Under the new statutes the existing associate members automatically become full members.

3.4. Honorary Member

Henning Camre proposed Raymond Ravar for honorary member.

Raymond Ravar was Secretary general of CILECT from 1970 to 1990 and is currently managing director of EAVE (Les Entrepreneurs de l'audiovisuel européen), a Brussels based MEDIA II project of the European Union.

Raymond Ravar was elected unanimously honorary member.

4. Projects

It was noted that no project proposal for development over the coming biennium had been received prior to the General Assembly.

The participants in the General Assembly met in small groups in order to devise a number of possible projects and then proposed them in the plenary. The proposals were discussed at great lengths.

The Executive then suggested devising projects along two major lines: a) training methodology and b) curriculum development.

After considerable discussions and some dissension it was agreed to develop projects within following general framework:

Project 1: Approach to new teaching areas / Distance Learning

Project 2: Story-Telling and Recruitment / Training of Teachers

Project 3: Triangle and Production for Children

Project 4: Non-Fiction and New Television

It would then be the responsibility of the elected project chairs to refine the contents of their area of responsibility.

5. Finances

5.1. Fees

Fees for "ex" associate members will be adapted gradually to the fee level for full members. Fees will be CHF 1,600 in 1998 and CHF 1,800 in 1999. In 2000 it will be the level of full member fees.

Candidate member: CHF 1,500

Corresponding member: CHF 250. Existing corresponding members are exempted of the payment of the fee.

Sustaining member: basis rate CHF 5,000

The fee structure was adopted unanimously.

5.2. Budget 1998 and 1999

The General Assembly approved unanimously the budget for the biennium 1998-1999 (see page 5).

BUDGET 1998 and 1999

The budget is based on current membership fees. It includes projections showing the variation of possible distribution of income pending on the percentage of fees collected. The 120% column shows the possible distribution if fees were increased by 20%.

The expenditure budget is divided in two main blocks: fixed overhead costs and variable costs. The projections show that the money available for variable costs (including all projects) dramatically decreases as fees are not collected. Were the fees to be increased the fixed overhead costs would remain the same while the amount of money available for variable costs would increase considerably.

The distribution of variable costs is based on fixed percentages.

INCOME (percentage of fees collected)	<i>100%</i>	<i>120%</i>	<i>90%</i>	<i>80%</i>	<i>70%</i>	<i>60%</i>
Membership Fees (two years)	360,000	432,000	324,000	288,000	252,000	216,000
EXPENDITURE	360,000	432,000	324,000	288,000	252,000	216,000
Fixed Overhead Costs	151,000 42%	151,000 35%	151,000 47%	151,000 53%	151,000 60%	151,000 70%
CILECT Secretariat	99,000	99,000	99,000	99,000	99,000	99,000
Accounting/Auditing	5,000	5,000	5,000	5,000	5,000	5,000
Depreciation/Equipment	8,000	8,000	8,000	8,000	8,000	8,000
Communications (telephone, fax, e-mail, postage)	18,000	18,000	18,000	18,000	18,000	18,000
Consumables and small office items	17,000	17,000	17,000	17,000	17,000	17,000
Secretariat	50,000	50,000	50,000	50,000	50,000	50,000
Gratuities	1,000	1,000	1,000	1,000	1,000	1,000
Meeting activity						
Costs associated with meetings of the Executive (Accommodation costs not covered by hosts or members of the Executive; travels of Exec.Sec.)	32,000	32,000	32,000	32,000	32,000	32,000
Authorised travel representing the association	15,000	15,000	15,000	15,000	15,000	15,000
Other General Costs (may vary)						
Bank charges/loss on fluctuating exchange rates	5,000	5,000	5,000	5,000	5,000	5,000
Variable Costs	209,000 58%	281,000 65%	173,000 53%	137,000 47%	101,000 40%	65,000 30%
Newsletter (8 down to 3 issues over two years)	16,000	16,000	13,000	9,000	7,000	5,000
CILECT Projects and Activities	30%	107,000	147,000	89,000	72,000	53,000
Project Chairs						
Standing Committees						
Publications & Research						
Additional activity carried out by regional associations						
TDC	14%	50,000	69,000	41,000	33,000	24,000
Contingency Fund						
Provision for bad debt		nil	nil	nil	nil	nil
Contingency	5%	18,000	25,000	15,000	11,000	8,000
Reserve	5%	18,000	24,000	15,000	12,000	9,000

6. Elections

6.1. Election of the Executive

Two posts in the Executive — in addition to the Project Chairs — were up for election.

- the Vice-President for TDC.
One candidate: Henning Camre
- the Vice-President for Development.
One candidate: Wolfgang Längsfeld .

There were 40 voting members. Two-thirds majority required for 1st, 2nd and 3rd ballot was 27.

Vice-President TDC

Candidate: Henning Camre (nominated by Maria Dora Mourão)

In favour: 34 Against: 2 Abstentions: 4

Henning Camre was elected Vice-President TDC for a term of four years.

Vice-President Development

Candidate: Wolfgang Längsfeld (nominated by Al Samfors)

In favour: 33 Against: 2 Abstentions: 5

Wolfgang Längsfeld was elected Vice-President Development for a term of four years.

Projects Chairs

The Executive nominated Rod Bishop, Mohan Agashe, Caterina D'Amico. Chap Freeman nominated Rolf Orthel.

There were 38 voting members. Two-thirds majority required for 1st, 2nd and 3rd ballot was 25.

	In favour	Against	Blank
Project 1: Rod Bishop	35	2	1
Project 2: Mohan Agashe	28	8	2
Project 3: Caterina D'Amico	35	1	2
Project 4: Rolf Orthel	34	2	2

The four project chairs, were elected for a term of two years.

6.2. Election of the Committee Chair Animation

The General Assembly decided that the standing committee for animation be continued.

Myron Emery was elected Chair for the standing committee for Animation.

6.3. Election of the Committee Chair Technology

The General Assembly decided that the standing committee for technology be continued.

Nenad Puhovski was re-elected Chair of the standing committee for Technology.

APPENDIX

Attendees

AUSTRALIA

Australian Film Television and Radio School
Australian Film Television and Radio School
Victorian College of the Arts

Rod Bishop
John Collette
Jennifer Sabine
John Wiggins

AUSTRIA

Hochschule für Musik und darstellende Kunst in Wien

Hannelore Götzinger

BELGIUM

Institut National Supérieur des Arts du Spectacle
Les Entrepreneurs de l'Audiovisuel Européen

Henry Verhasselt
Raymond Ravar

BRAZIL

Escola de Comunicações e Artes
Escola de Comunicações e Artes

Eduardo Leone
Maria Dora Mourão

BULGARIA

Nacionalna Academia za Teatralno i Filmovo Izkoustvo
New Bulgarian University

Stanislav Semerdjiev
Vladimir Mihaylov

CANADA

Institut National de l'Image et du Son
Ryerson Polytechnic University
Ryerson Polytechnic University
Université du Québec à Montréal

Michel Desjardins
Brian Damude
Elvino Sauro
Philippe Ménard

CHINA

Beijing Broadcasting Institute
Beijing Broadcasting Institute
Beijing Film Academy
Beijing Film Academy
Hong Kong Baptist University

Ren Jin Zhou
Li Qun Liu
Xiao'e Den
Hui Jun Zhang
John Ferretti

CROATIA

Akademija Dramske Umjetnosti

Nenad Puhovski

CUBA

Escuela Internacional de Cine y TV

Hector Veitía-Madrigal

CZECH REPUBLIC

Akademie Múzických Umení

Jaromir Šofr

DENMARK

Den Danske Filmskole
Den Danske Filmskole

Poul Nesgaard
Gunnar Wille

FINLAND

Taideteollinen Korkeakoulu
Taideteollinen Korkeakoulu
Taideteollinen Korkeakoulu

Pipsa Asiala
Lauri Törhönen
Jukka Vieno

FRANCE

FEMIS
FEMIS

Philippe Coutant
Carole Desbarats

GERMANY

Aufbaustudium Film
Deutsche Film-und Fernsehakademie Berlin

Jan-Michael Brandt
Reinhard Hauff

Hochschule für Fernsehen und Film Hochschule für Film und Fernsehen Potsdam-Babelsberg	Wolfgang Längsfeld Hans Hattop
GHANA National Film and Television Institute National Film and Television Institute	Martin Loh Kofi Middleton
GREECE School of Cinema and Television Eugénie Hadjickou School of Cinema and Television Eugénie Hadjickou	Eugénie Hadjickou Mr Hadjickou
HUNGARY Színház - Es Filmművészeti Főiskola Színház - Es Filmművészeti Főiskola	György Karpati Janos Zsombolyai
INDIA Film and Television Institute of India	Mohan Agashe
INDONESIA Institut Kesenian Jakarta Institut Kesenian Jakarta	Nan Triveni Achnas Paquita Widjaya
ISRAEL Sam Spiegel Film and Television School - Jerusalem The Hebrew University	Pony Brzezinski Alan Rosenthal
ITALY Centro Sperimentale di Cinematografia	Caterina D'Amico
JAPAN Nihon University Nihon University	Shinsei Manabe Line Valen
KENYA Kenya Institute of Mass Communication	Eston Munyi
LEBANON Institut d'Etudes Scéniques et Audiovisuelles	Georges Homsy
MEXICO Centro de Capacitación Cinematográfica Centro de Capacitación Cinematográfica Centro de Capacitación Cinematográfica	Angeles Castro Gustavo Montiel Andrea Stavenhagen
NETHERLANDS Maurits Binger Film Instituut Maurits Binger Film Instituut Nederlandse Film en Televisie Academie Nederlandse Film en Televisie Academie	Karol Kulik Jeanne Wikler Adriaan 's Gravesande Rolf Orthel
NORWAY Den Norske Filmskolen Den Norske Filmskolen	Svein Haaland Malte Wadman
PHILIPPINES University of the Philippines	Fruto Corre
POLAND Państwowa Wyższa Szkoła Filmowa Telewizyjna I Teatralna	Andrzej Bednarek
PORTUGAL Escola Superior de Teatro e Cinema	José Bogalheiro
ROMANIA	

Academia de Teatru si Film	Cristina Nichitus
RUSSIA	
Russian State Institute of Cinematography	Stanislav Sokolov
Russian State Institute of Cinematography	Tatiana Storchak
SINGAPORE	
Ngee Ann Polytechnic	Veronica Leng
Ngee Ann Polytechnic	Dan Lorange
SLOVAKIA	
Vysoká Škola Muzických Umeni	Zuzana Gindl-Tatarova
SLOVENIA	
Akademija za Glendalisce Radio Film in Televizijo	Igor Korsic
SPAIN	
Escola Superior de Cinema i Audiovisuals de Catalunya	Josep Maixenchs
Escola Superior de Cinema i Audiovisuals de Catalunya	Lluís Tort i Raventós
Escuela de Artes Visuales	Angel Blasco
Escuela de Artes Visuales	Javier Ruiz Boto
SWEDEN	
Dramatiska Institutet	Bertil Lauritzen
Dramatiska Institutet	Göran Guner
	Al Samfors
SWITZERLAND	
Ecole cantonale d'art de Lausanne	Jean-François Blanc
Ecole Supérieure d'Art Visuel	Maria Watzlawick
Höhere Schule für Gestaltung Zürich	Margit Eschenbach
International Academy of Broadcasting	Alexander Todorovic
UNITED KINGDOM	
London International Film School	Ivan Biel
NAHEFV	Yossi Bal
National Film and Television School	Henning Camre
National Film and Television School	Richard Ross
National Film and Television School	Sharon Springel
University of Westminster	Joost Hunningher
University of Westminster	Christopher Williams
	Phyllis Ross
USA	
California Institute of the Arts	Bob Wagner
Columbia College Chicago	Myron Emery
Columbia College Chicago	Chap Freeman
KODAK	Michael Rabiger
KODAK	James Mackay
KODAK	Barbara Mackay
Motion Picture Association	John Mason
New York University	Michael Bartholomew
New York University	Ken Dancyger
North Carolina School of the Arts	Pari Shirazi
Santa Monica College	Janos Kovacs
Stanford University	Dale Franzen
Stanford University	Henry Breitrose
The American Film Institute	Kristine Samuelson
The Florida State University	James Hindman
University Film and Video Association	Raymond Fielding
	Tom Erlewine

University Film and Video Association
University Film and Video Association
University Film and Video Association
University Film and Video Association
University Film and Video Association
University of California Los Angeles
University of California Los Angeles
University of Southern California

Rajko Grlic
Rebekah Jørgensen
Ernie Rose
David Thomas
Don Zirpola
Gyula Gazdag
Robert Rosen
Elizabeth Daley

VIET NAM

The Hanoi Institute of Theater and Cinema

Nguyen Man Lanh

YUGOSLAVIA (Serbia, Montenegro)

Fakultet Dramskih Umetnosti

Ljiljana Mrkic Popovic

Apologies

Albert García Ferrer

Sam Grogg

Jeanine Meerapfel

Richard Woolley

EICTV, Cuba

North Carolina School of the Arts, USA

Academy of Media Arts, Cologne, Germany

Hong Kong Academy for Performing Arts

Voting Members

AUSTRALIA	Victorian College of the Arts
AUSTRIA	Hochschule für Musik und darstellende Kunst in Wien
BELGIUM	Institut National Supérieur des Arts du Spectacle
BRAZIL	Escola de Comunicações e Artes
BULGARIA	Nacionalna Academia za Teatralno i Filmovo Izkoustvo
CANADA	Ryerson Polytechnic University
CHINA	Beijing Broadcasting Institute
CROATIA	Akademija Dramske Umjetnosti
CUBA	Escuela Internacional de Cine y TV
CZECH REPUBLIC	Akademie Múzických Umení
DENMARK	Den Danske Filmskole
FINLAND	Taideteollinen Korkeakoulu
FRANCE	FEMIS
GERMANY	Deutsche Film-und Fernsehakademie Berlin
GHANA	National Film and Television Institute
GREECE	School of Cinema and Television Eugénie Hadjickou
HUNGARY	Színház - Es Filmművészeti Főiskola
INDIA	Film and Television Institute of India
INDONESIA	Institut Kesenian Jakarta
ISRAEL	Sam Spiegel Film and Television School - Jerusalem
ITALY	Centro Sperimentale di Cinematografia
JAPAN	Nihon University
KENYA	Kenya Institute of Mass Communication
MEXICO	Centro de Capacitación Cinematográfica
NETHERLANDS	Nederlandse Film en Televisie Academie
PHILIPPINES	University of the Philippines
POLAND	Panstwowa Wyzsza Szkola Filmowa Telewizyjna I eatralna
PORTUGAL	Escola Superior de Teatro e Cinema
ROMANIA	Academia de Teatru si Film
RUSSIA	Russian State Institute of Cinematography
SINGAPORE	Ngee Ann Polytechnic
SLOVAKIA	Vysoká Škola Muzických Umeni
SLOVENIA	Akademija za Glendalisce Radio Film in Televizijo
SPAIN	Escuela de Artes Visuales
SWEDEN	Dramatiska Institutet
SWITZERLAND	Ecole cantonale d'art de Lausanne
UNITED KINGDOM	NAHEFV
USA	California Institute of the Arts
VIET NAM	The Hanoi Institute of Theater and Cinema
YUGOSLAVIA (Serbia, Montenegro)	Fakultet Dramskih Umetnosti

Total of Countries	Simple Majority	Two-Thirds Majority
40	20	27